

PERFORMANCE MEASUREMENT COUNTIES

Advisory Meeting
November 13, 2002
CDSS Training Center
815 S Street Delta Room
Sacramento, California

1. Welcome – Joeana Carpenter greeted everyone.
2. Agenda Review – Joeana went over the agenda items and asked for any additional items.
3. Summary Review – Joeana asked if there were any additions or changes to the summary. None was made.
4. Status of Enterprise – Donna Portee said that responses to the survey were received from the county supervisors and IT personnel. Charlotte Crawford from Visionary Integration Professional, Inc. (VIP) discussed the Feasibility Study Report (FSR) for moving the data collection and QC data onto a web-based application. She distributed a handout that outlines the basis for an FSR which is to identify Business and functional requirements, alternatives solutions to meet the requirements, recommending a best solution, and building the business case. She also distributed the case review survey results and went over each of the survey questions.
5. Food Stamps – Michael Bowman-Jones stressed that the Q5 Users egroup questions follow the format that we agreed upon which the situation/background is described and then the question is posed. Michael will complete the response to the question. Using this format ensures timely, accurate and consistent information.
6. Corrective Action – Richard Terwilliger handed out the Rolling Error Rate Report with the latest information for July 2002. Richard introduced John Moist who is the new manager in Corrective Action. John was previously assigned to the Fraud Bureau. John will be responsible for the northern unit of CA. Richard distributed the Management Evaluation (ME) schedule. Each county involved in a ME will be advised one month before a team arrives into the county. Some of the areas they will be looking at are payment accuracy, bulk storage, QA/CA, and implementation of the Farm Bill requirements. Evalyn Epps expressed that she was nervous when the ME team came into her county, but that the results of evaluation were very positive.
7. Food Stamp Federal Differences – Hector Hernandez handed out a package that contained the nineteen differences along with the detail write up for each of the case reviews. Hector went over some of the findings and stressed that each supervisor reviews the differences.

8. Q5i Version 2.0.8 – Carlos Ocampo/Marlene Fleming illustrated the changes to the software application. Most of the changes are attributed to the food stamp farm bill data requirements. Additional user features such as the comments screen is seen within each class and the supervisor's new assignment screen capability.
9. FNS 310 Handbook Chapter Changes – Lisa Kim and Jackie Henry went over the changes to the handbook. They distributed a list of the October 2002 revisions. The list is a side by side comparison by chapter. Richard Trujillo provided a Power Point presentation, which highlighted the major topics in chapters 1 through 5. He requested that the supervisors use the power point presentation as a training tool. He also emphasized that all analysts read the FNS 310 as it is the basis for conducting the QC review.
10. Quarterly Reporting/Prospective Budgeting (QRPB) Proposal – Daphne provided an update on the proposal. CDSS and FNS are still negotiating several points of the waiver package. Joeana indicated that FNS is concerned with the income-reaveraging component of the waiver. They contend that this will cause 'material impairment' to the recipient. There is continuing discussion on this issue.
11. TANF Data Collection of SSI Children – Frank Andersen announced that we will begin collecting data on SSI children. If there is a child receiving SSI, they are to be coded as eligible child receiving assistance in item T60. Warren Ghens will develop a transmittal detailing the reporting process.
12. Regional Reports – Gerry Greer indicated that the items that were of importance to the regional meeting were addressed.
13. Next Year Meeting Schedule – It was agreed that we meet quarterly beginning in January. The schedule for the first four meetings will be January 8th, March 12th, May 14th, and July 9th.